1982
ACTIVITIES REPORT

CHARLOTTETOWN AREA
REGIONAL PLANNING BOARD

JANUARY 1983

CHARLOTTETOWN AREA REGIONAL PLANNING BOARD

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CHARLOTTETOWN AREA
REGIONAL PLANNING BOARD

12 January 1983

Honourable Gordon Lank
Minister of Community
and Cultural Affairs
Government of Prince Edward Island
P.O. Box 2000
Charlottetown, P.E.I.
C1A 7N8

Dear Mr. Minister:

It is my pleasure to submit to you the Board's Activities Report for the calendar year 1982.

The Board has, during 1982, continued to pursue its course of seeking regional cooperation. In an effort to make the Board more effective in its dealings with communities and government a number of changes were instituted during 1982, including the creation of a number of new working committees to deal with particular matters. In addition, we were pleased to be able to meet with you shortly after your appointment to the Executive Council.

The last section of the report includes an outline of proposed activities for 1983.

Thank you for your continued interest in and participation and support of the Board's activities.

Yours truly,

Michael A. Farmer

Michael A. Farmer
Chairman

/jam

92 WATER ST. CHARLOTTETOWN P.E.I. C1A 7C9, P.O. BOX 786, PH. 902-892-5073

CHARLOTTETOWN AREA
REGIONAL PLANNING BOARD

12 January 1983

Mayors and Chairmen
Members of Councils, Commissions
and Committees
Charlottetown Area Municipalities

Ladies and Gentlemen:

It is my pleasure to submit to you the Board's Activities Report for the calendar year 1982.

This past year has been a busy one for the Board. In an effort to make the Board a more effective instrument for our communities and government, a number of changes were instituted during 1982. Paramount amongst these was the establishment of a broader system of working committees and meetings with most Mayors and Chairmen during the year. The Board will complete this latter round of discussion in early 1983.

The last section of the report includes an outline of proposed activities for 1983.

Thank you for your continued interest in and participation and support of the Board's activities.

Yours truly,

Michael A Farmer

Michael Farmer
Chairman

/jam

encls.

92 Water St., Charlottetown, PEI, C1A 7C9, P.O. Box 786, Ph. 902-892-5073

CHARLOTTETOWN AREA REGIONAL PLANNING BOARD

1982 ACTIVITIES REPORT

INTRODUCTION, BACKGROUND AND ORGANIZATION

Beginning in 1973 and continuing through 1974, discussions concerning the need for a co-ordinated and co-operative approach to municipal and provincial development problems and opportunities took place amongst a number of Charlottetown Area municipalities. In January, 1975, the Charlottetown Area Regional Planning Board (C.A.R.P.B.) was incorporated as a joint planning board under the Planning Act.

Initially eleven communities were represented on the C.A.R.P.B. This has since been expanded to include, currently, a membership of thirteen, each of which is represented by appointment of one member and one alternate member. The Board membership for 1982-83 is shown in Table 1.

The Board meets once per month on a regular basis with special meetings being held as needed. An annual meeting is held in May of each year at which time an executive consisting of a Chairman, 1st and 2nd Vice-Chairmen and Secretary-Treasurer is elected. The 1982-83 executive is shown in Table 2.

TABLE 1

1982-83 CARPB MEMBERSHIP

COMMUNITY	APPOINTEE	ALTERNATE
Charlottetown	Ald. Bruce MacIsaac	Ald. Russell Stewart
Parkdale	Clr. Ralph Proud	Mayor Frank McAulay
Sherwood	Comm. Harry Gaudet	Comm. Leon Loucks
Cornwall	Comm. George Lowther	Comm. Leonard Murphy
East Royalty	Comm. Earle Arsenault	Comm. Charles MacDonald
West Royalty	Comm. Wayne Carew	Chairman Bennett Carr
Cross Roads	Comm. Sinclair MacMillan	Comm. F.D. MacDonald
North River	Comm. David Currie	Comm. Danny Moase
Hillsborough Park	Chairman Jack Callaghan	Comm. Gary Gormley
Winsloe	Comm. Barry Hirtle	Comm. Sandi Hurry
Union	Chairman Hubert Smets	Comm. Brian MacArthur
Eliot River	Comm. Louis MacDonald	Comm. Milfred Quinn
Miltonvale Park	Comm. Stewart Crabbe	Comm. Norman Larter
Brackley, York Marshfield (unincorporated)	Mr. Wally Wood	
Ex-Officio Members	Mr. Ken DesRoches, C.A.D.C.	
	Mr. Keith MacKinnon, Chamber of Commerce	

TABLE 2

1982-83 CARPB EXECUTIVE

Chairman	Mr. Michael A. Farmer
1st Vice-Chairman	Comm. Leon Loucks
2nd Vice-Chairman	Clr. Ralph Proud
Secretary-Treasurer	Comm. Wayne Carew
C.A.D.C. Representative	Mr. Michael A. Farmer
Past Chairman	Mr. J. Norman MacLeod
Director	Mr. Kingsley Lewis

In 1982 the Board instituted an expanded system of committees, each with specific terms of reference or areas of interest. The committees for 1982-83 are shown in Table 3.

TABLE 3

1982-83 CARPB COMMITTEE STRUCTURE

1. FINANCE COMMITTEE

Wayne Carew (Chairman)
Michael Farmer
Leon Loucks
Ralph Proud

2. CADC RELATIONS

Leon Loucks (Chairman)
Earle Arsenault
Bennett Carr

3. REGIONAL SEWER AND WATER AUTHORITY STUDY STEERING COMMITTEE

Michael Farmer (Chairman)
Earle Arsenault (East Royalty)
Jack Callaghan (Hillsborough Park)
Bennett Carr (West Royalty)
Barry Hirtle (Winsloe)
Leon Loucks (Sherwood)
Bruce MacIsaac (Charlottetown)
Ralph Proud (Parkdale)
Hubert Smets (Union)

This Committee has been extended outside of the Board and includes the following:

Clive Stewart (Deparmtent of Community & Cultural Affairs)
Gary Mancuso (Treasury Board)
Sid Green (COSAWS)
Walter Cox (CAPCC)

4. SOLID WASTE SITE SELECTION COMMITTEE

Bruce MacIsaac (Chairman)
Wayne Carew
David Currie
Barry Hirtle
Hubert Smets

5. ROGERS LAKE - BEACH GROVE RECREATION PROJECT COMMITTEE

Wayne Carew (Chairman)
Judy MacDonald
David Currie

6. GREATER CHARLOTTETOWN ENVIRONMENTAL DISTRICT COMMITTEE

Earle Arsenault (Chairman)
Bennett Carr
Stewart Crabbe
Harry Gaudet
Gary Gormley
Sandi Hurry
Hubert Smets
Wallace Wood

7. REGIONAL PLAN GUIDELINES ADOPTION COMMITTEE

Board Executive:

Michael Farmer (Chairman)
Wayne Carew
Leon Loucks
Ralph Proud

8. REGIONAL TRANSPORTATION PLAN IMPLEMENTATION COMMITTEE

Keith MacKinnon (Chairman)
Wayne Carew
Earle Arsenault
Harry Gaudet
George Lowther
Sinclair MacMillan
Frank McAulay

The Board holds 10% of the shares in the Charlottetown Area Development Corporation (C.A.D.C.) and annually nominates one member to the C.A.D.C. Board of Directors.

In 1982 the Board received contributions in the amount of $16,180 from its member municipalities. This has permitted the maintenance of an office and the acquisition of part-time secretarial staff in the person of Mrs. Carol MacKenzie. During the year ongoing professional and technical assistance was provided by the Department of Community and Cultural Affairs. In addition, assistance was provided on a project basis from a number of other provincial departments and agencies.

Annually an audit is performed for the Board by the Provincial Auditor General's Department.

1982 BOARD ACTIVITIES

A. INTRODUCTION

The Board's role, as defined by past experience, agreement and the Regional Plan Guidelines, is one of providing a forum for frank and open discussion of regional problems and opportunities. More specifically the Board provides advice or recommendations and assistance to the member communities and to the Province. For some undertakings the role is one of co-ordination of joint projects. In others it seeks, within its means, to respond to the particular needs or concerns of the member communities and to act as a technical resource. It does not, by agreement, interfere with individual community decisions.

B. GENERAL PLANNING ACTIVITIES

1. Regional Plan Guidelines

One of the undertakings by the Board in the initial Agreement with the Province was the preparation of a draft regional plan. This was adjusted, at the wish of the majority of the communities, to the preparation of Regional Plan Guidelines which would provide a statement of joint planning and development concerns, identify areas of co-operation, provide a vehicle for better definition of the Board's role and the means for consistent adjustment of individual Official Plans. The Guidelines consist of three parts. The

first is a statement of joint undertakings by the communities relating to the Regional Transportation Plan, modifications to Official Plans, firefighting capacity, industrial development and others. Part two concerns analysis and advice which would be provided through the Board to the members on matters including trunk sewer and water facilities, regional commercial and industrial developments, the CNR lands, analysis of subdivisions in unsewered areas and so on. The third area outlines areas of co-operation and co-ordination including inspection, forestry, industrial parks, garbage disposal, a regional sewer and water authority, power and communications services and other related matters.

Following approval in principle by the member communities and a public hearing in 1982, the process of final adoption was completed by twelve communities. It is anticipated that this will be completed early in 1983.

2. Greater Charlottetown Environmental District Plan

The Greater Charlottetown Environmental District Plan was prepared by the Board and approved by the Land Use Commission in December, 1978. Executive Council prescribed regulations under the Planning Act in December, 1978. The Plan is administered by the Board which recommends action to the community or the Province.

The District covers approximately 5300 acres centered on the airport and located in parts of West Royalty, East Royalty, Hillsborough Park, Miltonvale Park, Winsloe, Union, Sherwood and the unincorporated areas of Marshfield, Brackley and York. Since 1979, 53 applications have been processed and

recommendations made to the community or Province. During 1982, another slow year for development initiatives, only 9 applications were processed.

When the G.C.E.D. Plan was prepared provision was made for a review of the Plan in the third year of operation. During 1982, this review was continued by the G.C.E.D. Committee. The final steps, involving a public hearing and adoption by the communities is expected to be complete in early 1983.

During 1982 the Board, in co-operation with the Department of Energy and Forestry was able to develop and implement a Reforestation and Woodlot Improvement Program for three selected publicly owned properties in or near the G.C.E.D. Initially these efforts have been directed to the East Royalty landfill site. Subject to the availability of funds, further activities will be directed to the Royalty Oaks and Beach Grove properties. Currently this project employs seven persons.

The second phase of the Reforestation and Woodlot Improvement, now well advanced in planning, will, if funding is available, concentrate on the areas adjacent to the stream and creek systems within the G.C.E.D.

3. Regional Transportation Plan

The Regional Transportation Plan reflects the region's highway and traffic improvement needs. It anticipates a total expenditure of $26.1 m over 20 years. The Plan was adopted after fourteen months of preparation and discussion and extensive public input, in October, 1979. The Provincial

Policy and Priorities Board and Executive Council (Cabinet) approved the Plan in principle in December, 1979, and January, 1980, respectively.

During 1982 property was optioned at the North River intersection and some initial improvements were made to the Cornwall intersection. In addition, during the year the Regional Transportation Plan Implementation Committee continued to meet with the Department of Transportation and Public Works to discuss further implementation plans. Further meetings are scheduled for early 1983.

C. REGIONAL PROJECTS

1. Regional Sewer and Water Authority Study

The prospect of undertaking a study of the need and feasibility of Regional Sewer and Water Authority was initially raised with the Board in June, 1979. The Board accepted the role of sponsoring and co-ordinating an examination of this question and, by December, 1979, had gained agreement on membership of a Steering Committee, with representation from Charlottetown, Sherwood, Parkdale, West Royalty, East Royalty, Hillsborough Park, Union and Winsloe (with invitations to Bunbury, Southport and Cornwall as observers), the Commissioners of Sewer and Water Supply, the Charlottetown Area Pollution Control Commission, and the Departments of Community and Cultural Affairs, and Treasury Board. In addition, terms of reference for a study were agreed upon, proposals invited, and a consultant selected.

In early 1981 the Province was able to secure funding and a consultant was engaged by the Board to carry out the first phase of the work. This work, which was concerned principally with establishing the feasibility of regionalization was completed in October, 1981.

In 1982, a three person sub-committee of the Steering Committee was formed to attempt to develop a course of action for further work on the project. This resulted in a Summary Report of Options for Revitalization being prepared in May. During the balance of 1982 discussions have continued at a variety of levels. The project will continue into 1983.

2. Rogers Lake - Beach Grove Recreation Area

Problems associated with the upstream side of the North River Causeway (Rogers Lake) had been discussed for some time, particularly in the North River C.I.C. In response to a recommendation from the C.I.C. the Board requested the preparation of a report on the problem, with alternative solutions outlined, from the Department of Community and Cultural Affairs. A three-community committee (North River, West Royalty and Miltonvale Park) was established to develop a recommended solution to the identified problems acceptable to the communities and the Province.

Early on the Committee realized that considerable potential for future recreation lay in the provincially-owned Beach Grove area as one of four regional parks areas, since the existing Beach Grove Home would eventually become surplus to the health care system with the opening of the Queen Elizabeth Hospital and the future revitalization of the two existing hospitals

in the region. In addition it was recognized that a new access point to Rogers Lake should be developed to replace the traditional Poplar Island one which will no longer be available after construction of the Perimeter Arterial.

The Committee developed conceptual plans for these areas during 1981. They received Board approval-in-principle in October. During 1982 meetings were held with the Ministers of Health and Social Services, and Transportation and Public Works to request provincial agreement that ultimately the Beach Grove property will be vested to a suitable agency for regional recreational purposes.

3. Charlottetown Area Development Corporation

The Board is one of three shareholders in the Charlottetown Area Development Corporation (C.A.D.C.) At each Board meeting the activities of C.A.D.C. are reported on and discussed.

With the completion of Phase I of the Harbourside project in 1981, the Board requested that C.A.D.C. assume responsibility for preparing a re-use plan for the East Royalty Landfill site. This was agreed and the project proceeded with technical assistance from the Departments of Community and Cultural Affairs, and Transportation and Public Works. During 1982 conceptual plans were discussed by the Board and with the City of Charlottetown and Villages of Hillsborough Park and East Royalty. To enable the Reforestation and Woodlot Improvement Project portion of the work to proceed the City provided its

agreement to the aspect and donated the surplus wood from the project to enable further improvements to be made.

Also during 1982 the Board formed a committee on its relationship with the Corporation. From this a joint working committee with representatives from C.A.D.C. has been formed. The committee will continue its discussions in 1983.

4. Solid Waste Disposal Projects

a) Ministers Committee on the East Royalty Landfill

The East Royalty Landfill site was established subject to the Seven Party Landfill Agreement to which the Board was a signatory. A provision of the Agreement was the establishing of a Ministers Advisory Committee on landfill operations. The Committee meets on an ad hoc basis. During 1982 three meetings were held to discuss and resolve issues related to the landfill operation and redevelopment of the site in the post 1984 period.

b) New Landfill Site Selection

Under the Seven Party Landfill Agreement the East Royalty Landfill operation will be completed by September, 1984. In January, 1983, the new Energy From Waste Plant will come on line in Parkdale. Following run-in this facility will take an estimated 90% of the total waste generated in the region. With this knowledge the Department of Community and Cultural Affairs asked the Board to assist in locating a new predominantly bulk waste site for the region. In 1981 a five person committee was formed to oversee the project with techincal assistance provided by the Department.

During 1982 work on the project proceeded to where initial testing was completed on selected sites. Upon completion of the technical evaluation of the sites by the Department in early 1983, final and more detailed testing will be carried out.

5. Airport Expansion

The Board is a member of the Airport Planning Committee. During 1982 one meeting was convened to provide an update on the timing of the proposed new facilities including the Air Terminal Building, Control Tower, East-West Runway, the Union Road Diversion, environmental safeguards and related matters. The Committee was assured of Transport Canada's commitment to proceed with the project.

6. Urban Transportation Assistance Program Provincial Committee

The Board is a member of the Provincial U.T.A.P. Committee. This Committee meets periodically through the year to screen and make recommendations on applications for assistance under the program. During the year walkway projects were approved for Charlottetown on Spring Park Road and for Charlottetown-Sherwood and Parkdale for Belvedere Avenue.

7. Planning Act Review

Based on the experience gained over a number of years of operation the Board concluded that changes in the Planning Act to better define the Board's

responsibilities, and its relationship with the Province and municipalities would be desirable. During 1982 the Board resolved to further pursue this matter with a view to requesting appropriate changes in the legislation. A meeting with the Summerside Area Regional Planning Board, the other Board in existence, has been scheduled for January, 1983.

D. AD HOC ASSISTANCE PROJECTS

At each Board meeting members are invited to express particular concerns of their individual municipalities. In some cases common ground is found and regional projects result. In others, which are individual, the Board responds where it can do so. In 1981 the principal areas were as follows:

- continued assistance in attempting to resolve septic tank problems in Winsloe and North River;
- held a special meeting with area MLA's to discuss a number of projects and concerns;
- assisted in preparing U.T.A.P. applications for walkway improvements in Charlottetown, Sherwood and Parkdale;
- discussed the need for capital assistance projects for municipalities;
- corresponded with a citizens group on senior citizens transportation on behalf of Sherwood and Eliot River;
- considered the need for regulation of store hours in the region;
- discussed possible improvements to dog control with the P.E.I. Humane Society;
- collected and distributed information on municipal garbage collection arrangements in the region;
- discussed mobile home policies in the region;

- supported C.A.D.C. in its efforts to implement a further study of the waterfront;
- investigated the adequacy of speed limits in Cross Roads;
- discussed and supported the Province's approach to emergency planning in the region; and
- began investigating crosswalks policy with the Department of Transportation and Public Works.

E. 1983 PROPOSED BOARD ACTIVITIES

The Board recognizes that its activities must meet the particular needs of the region. This requires some flexibility to adapt to changing circumstances. Subject to this the main activities in 1983-84 are foreseen as follows:

a) continuing to respond to specific projects raised by municipalities and the Province;

b) completion of adoption and implementation of the Regional Plan Guidelines by providing assistance and advice to the member communities on regional matters and co-ordinating regional projects;

c) completion of the process of site selection for a new bulk waste site;

d) continuing to administer the Greater Charlottetown Environmental District Plan as amended;

e) assisting in the continued implementation of the Regional Transportation Plan;

f) continued evaluation of the need to amend the Planning Act;

g) completing and assisting in implementing the Regional Sewer and Water Authority Study;

h) continued participation in C.A.D.C. activities and further discussion with C.A.D.C. on the joint relationship;

i) continuing to examine the requirements for on-site sewage disposal systems;

j) assisting in implementing the Beach Grove-Rogers Lake and East Royalty Landfill recreation area projects;

k) continuing to monitor the Seven Party Landfill Agreement;

l) continuing membership on the Airport Planning Committee and the Provincial U.T.A.P. Committee; and

m) continuing to act as liaison between the Province and the region's municipalities.